

BEIT AM BUILDING USE POLICY

FINAL – 5/16/19

1. Only *parve* and dairy foods may be served or consumed in the Beit Am building. No shellfish or pork products may be brought on to the property. If you are planning on having food at an event, see the Kitchen Use Policy.
2. The Beit Am building and grounds are tobacco-free and cannabis-free environments. Use of these products in any form is prohibited. Vaping and the use of e-cigarettes are likewise prohibited anywhere on the premises.
3. No animals other than service animals as defined by the ADA are permitted in the building, unless authorized by the Board.
4. The use of alcohol in the building or on the property must be in compliance with Oregon state laws and with regulations of the Oregon Liquor Control Commission. No alcohol may be offered or provided to minors except for ceremonial purposes.
5. Children are expected to demonstrate safe and responsible behavior at all times. Parents or guardians are responsible for the behavior of their children while in the Beit Am building or the surrounding grounds, even when not present.
6. Other than specifically designated bulletin or message boards, nothing can be affixed to any wall, door, or furnishings unless approved by the Board member responsible for building operations (requests can be made through the Office Administrator).
7. Reservations for use of Beit Am facilities shall be made with the Office Administrator in accordance with procedures adopted by the Board, with the following priorities:
 - a. Religious, holiday, and member life cycle events
 - b. Beit Am sponsored activities (e.g., Beit Midrash, adult education, social programs, committee and board meetings)
 - c. Member-organized usage (such as family events, music or dance recitals, etc.)
 - d. Outside community service and not-for-profit groups (subject to Board approval)Fees and deposits for bookings shall be established by the Board. The building should not be used on Shabbat or *chagim* (holidays specified in the Beit Am work policies) for anything other than Jewish religious purposes.
8. The individual responsible for an event shall ensure that the attendance will not exceed the building capacity of 224 persons. If it is anticipated that parking will exceed 40 cars, advance arrangements must be made for use of the LDS Church parking lot through the designated Beit Am - LDS Church liaison.
9. The individual responsible for an event must be trained and authorized to operate the building entry and security systems and be informed about safety and security protocols. If the operable walls must be opened or closed for the event, the responsible individual must obtain training or make prior arrangements with someone who is authorized to operate them.
10. Any event advertised and/or open to the general public must be approved in advance by the Board. This excludes memorial services for which the advertising consists only of a mention of the date and time in the published obituary.
11. As a matter of *kavod*, respect, for the holy and mindful atmosphere we seek to create at Beit Am, electronic devices should be silenced or turned off during Shabbat and *chagim* observances. Photography and videography are not permitted in the sanctuary on Shabbat or *chagim* until after services have concluded and congregants remaining to pray privately have completed their prayers. Exceptions may be made at the discretion of the religious leader.